



Dear Parents and Carers,

Plans for September 2020

As you are aware, the Government released its guidance on 1st July regarding the return for all students to school, full-time in September 2020 and we are very much looking forward to welcoming all students back to school for some sort of normalcy. You may understandably have some concerns around your child's return to school but we want to reassure you that the plans and risk assessment we have formulated for September are underpinned by the Government guidelines. This will ensure the health and safety of every child at St Thomas More Catholic Academy.

In line with the Government guidance the start of the new academic year will be staggered for all year groups as follows: -

Date		Start Time	Finish Time
Monday 31st August	Bank Holiday		
Tuesday 1st and Wednesday 2nd September	St Thomas More Catholic Academy INSET days		
Thursday 3rd September	Year 7 non MAC feeder students return only	9.00am	2.50pm
	Year 11 return	8:50am	3:10pm
	Year 12 return	8:50am	2:55pm
Friday 4th September	All year 7 return	9.00am	3.05pm
	Year 13 return	8:50am	2:55pm
Monday 7th September	Year 10 return	8:50am	3:10pm
Tuesday 8th September	Year 8 return	9:00am	3.05pm
Wednesday 9th September	Year 9 return	9:00am	3.05pm

Autumn term start and finish times

Please see below the temporary start and finish times of the school day for the autumn term in the first instance.

Year	Start Times	Finish	Entrance/Exit points
Year 7	9:00am	3.05pm	Red pedestrian gate on Greenmoor Road Enter building via doors at the front of the school by English
Year 8	9:00am	3.05pm	Red pedestrian gate on Greenmoor Road Enter building via doors at the front of the school by the Chapel
Year 9	9:00am	3.05pm	Green pedestrian gate on Greenmoor Road (near Jubilee) Enter building via Maths block
Year 10	8:50am	3.10pm	Red pedestrian gate on Greenmoor Road Enter building via doors at the front of the school by English
Year 11	8:50am	3:10pm	Green pedestrian gate on Greenmoor Road (near Jubilee) Enter building via Technology or Science
Years 12 and 13	8:50am	2:55pm	Any entrance and exit Main entrance to the Sixth Form

Arrangements for year groups in school

We will minimise the contact between students and retain year groups in 'bubbles'. Each bubble will have a different start time, finish time and break and lunchtime. Students will return to a full, broad and balanced curriculum and have been assigned a teaching zone for their year subject/lessons and social times. Students will receive their personalised school timetable on their first day in September. Staff have been working hard throughout the summer to prepare the school site and ensure classrooms are ready for the start of term. Students will be encouraged to wash their hands regularly and hand sanitizer stations are located in every classroom and at key entrance/exit points.

Students are welcome to be on school site before the allocated time for their year group and should go to their assigned zone on the playground before school starts. Alternatively, students can go to their designated teaching room before school starts.

Teaching zones

Year group	Teaching zone
Year 7	Rooms 4, 5, 6, 7, 11 and 12
Year 8	Rooms 2, 3, 27, 28, 29 and 30
Year 9	Rooms 1, E1, E2, E3, E4, E5
Year 10	Rooms 17,18, 19, 20, 21 and 22
Year 11	Rooms 9,10, 13, 16, T2 and T4
Year 12/13	Sixth form

First day of term for students

On the first day of term, students should report to their designated tutor room (see below). This will also be the room for the teaching of Personal Development each fortnight.

Tutor Group	Room	Tutor Group	Room	Tutor Group	Room	Tutor Group	Room	Tutor Group	Room
7 CT	4	8NY	28	9AM	E3	10GH	19	11BT	13
7DC	7	8JN	3	9AY(NT)	E4	10MH	18	11BU	8A
7EL	5	8NA	29	9CE	E1	10MR	21	11MS	16
7PN	6	8SM	27	9HT(LS)	E5	10SC	17	11OE	T2
7RS	11	8TE	29	9ML	E2	10SH	20	11TAH	9
7SB	12	8WN	2	9ZI (WL)	Room 1				

School uniform

Students are required to wear the correct school uniform. The school blazer is optional until October half term. In addition to this, students must bring into school their necessary stationery equipment and PE kit.

Break and lunchtimes

Due to the restrictions imposed by the Government, it is not possible to offer a full canteen service from September. A hot or cold 'deli bag' can be provided for students and this will need to be ordered in advance via parent mail (more information to follow this week). Students in receipt of free school meals will be provided with a hot or cold 'deli bag'. Your child is welcome to bring into school their own packed lunch, drink and snacks if they prefer.

Students will be able to mix within their year groups on the playground at break and lunch time as we think it's important for students to interact with their peers socially and get fresh air.

School equipment

Students are permitted to bring a school bag and stationery as normal. They should also bring a PE kit on the days they have PE. In line with Government guidelines, exercise books can now be transported to and from school where relevant. All students in Years 7, 8 and 9 should bring a reading book.

School transport

School buses will operate as normal. Please refer to the Warwickshire School Transport website for school bus times. Students who travel to school by bus must report to their designated classroom upon arrival to avoid mixing with students from other "bubbles". At the end of the school day, students are required to remain in their classroom until a few minutes before the scheduled bus arrival time. We expect all students to follow social distancing rules and the guidance provided by Health England regarding the wearing of face masks on public transport.

Visitors to school site

During the autumn term, we have minimised the number of occasions where parents and carers or any other visitors enter the school. Unfortunately, there will be no mixed 'bubble' assemblies, year group masses/whole school masses or any events such as parents' evenings during the autumn term. We will look at alternative ways of communicating remotely with parents/carers.

We understand you may have some concerns about your child's return to St Thomas More so if you have any further questions then please text or call 077493 034463. We look forward to seeing students in September.

Your sincerely

Leearna Thomas
Acting Principal